

VENDOR COSTS AGREEMENT AND FEE DISCLOSURE



I/We, _____ ('the vendor'),

of _____

confirm that Cause Conveyancing has been instructed by me to do all things proper and necessary for the conduct and settlement of the sale of my property at

I agree to pay their fee of \$1,350.00 inclusive of GST, disbursements and sundries.

This fee includes the relevant searches and certificates required by law in the preparation of a Contract for Sale.

- Title Search
- Deposited Plan
- Dealings
- Section 149 Certificate (Council Zoning Certificate)

Either party can terminate this agreement at any time.

If the agreement is terminated either by me or by Cause Conveyancing, I will be required to pay for work done, and for disbursements incurred, up to the date of termination.

Cause Conveyancing requires payment of their fees on completion. However, if the property remains on the market for six months or longer, I may be invoiced for disbursements incurred on my behalf prior to completion. In any case I am not required to pay any fee until after receipt of a tax invoice.

If the vendor accepts this offer the vendor will be regarded as having entered into a costs agreement. This means the vendor and Cause Conveyancing will be bound by the terms and conditions set out in this document. Acceptance may be by any one of the following ways:-

- Signing and returning a copy of this document.
- Giving Cause Conveyancing instructions after receiving this document.

☞ Oral acceptance.

DISCLOSURE

Under the *Conveyancers Licensing Act, 2003* Cause Conveyancing is required to submit a formal tax invoice to me. Cause Conveyancing is prevented from taking recovery action against me for payment of the tax invoice until thirty (30) days have elapsed from the date the tax invoice is submitted to me.

The vendor, in accordance with Part 4 of the *Conveyancers Licensing Act 2003* , may notify the Office of Fair Trading's Consumer, Trader and Tenancy Tribunal of any dispute in regards to conveyancer's fees.

I acknowledge that Cause Conveyancing are legally required to hold my file for six (6) years and at the expiration of six (6) years, I authorise Cause Conveyancing to destroy my file.

Dated:

Name/s:
Vendor/s

Lucinda Hick
Cause Conveyancing